



## **ACT Companion Dog Club - Work Health and Safety Policy**

### **Obligations**

The ACT Companion Dog Club is committed to taking all reasonably practicable steps to ensure that Club activities are carried out safely. This includes taking steps to eliminate or minimise risks to the health, safety and welfare of workers, volunteers, contractors, members and visitors.

We are committed to complying with the *Work Health and Safety Act 2011 (ACT)* and any other relevant legislation, applicable codes of practice and Australian Standards as far as practicable.

### **Responsibilities**

We will provide and maintain as far as practicable:

- a safe working environment
- safe systems of work
- plant and substances in safe condition
- facilities for the welfare of workers (including volunteers)
- information, instruction, relevant training and appropriate levels of supervision that is reasonably necessary to ensure that each worker/volunteer/member/visitor is safe from injury and risks to health
- a commitment to consult and co-operate with workers/volunteers in matters relating to health and safety in the workplace
- a commitment to continually improve our performance through effective safety management

All workers/volunteers are obliged to:

- comply with safe work practices to avoid:
  - injury to themselves and others; and
  - damage to plant and equipment
- take reasonable care for their own health and safety and the health and safety of others
- wear personal protective equipment and clothing where necessary and/or requested by the Club
- comply with any reasonable direction given by the Club in relation to health and safety
- not misuse or interfere with anything provided in the interest of health and safety
- report all accidents and incidents immediately to their supervisor, session manager, relevant sub-committee convenor or a committee member
- report all known or observed hazards to their supervisor, session manager, relevant sub-committee convenor or a committee member

### **Application of this policy**

The Club seeks the co-operation of all workers, volunteers and members. We encourage suggestions to achieve a safe working environment. This policy applies to all Club activities including those events where workers/volunteers are required to work at a site other than the Club's grounds.

### **Authorisation**

Anne Robertson

Acting President  
ACT Companion Dog Club  
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