



ACT Companion Dog Club Inc

Work, Health & Safety

COVID-19 Safety Plan

Stage 6

1 October to 31 December 2021

(Stage 6 - Approved by Main Committee 10 October 2021)



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1. Introduction

The ACT Companion Dog Club's (Club) obligations under the *Work Health and Safety Act 2011* and the Club's Work, Health and Safety Policy, requires the Club to maintain a level of risk management in general. With the current pandemic the Club must have arrangements in place to help prevent the spread of COVID-19 among members. The safety of our members is paramount.

The purpose of this COVID-19 Safety Plan (**Plan**) is to provide an overarching management plan that will allow continuation of Club activities while supporting members and adhering to all regulations, guidelines and directions of government and public health authorities.

The Club's COVID-19 Safety Plan - Stage 6 covers the period from 1 October to 31 December 2021.

On 12 August 2021 ACT went into lockdown resulting in the cancellation of all Club activities and the closure of the Club grounds.

On 27 September 2021 the Chief Minister ACT, announced Canberra's plan to re-open, outlined in the document 'The ACT's COVID-19 Pathway Forward – From 1 October 2021'(ACT Plan). This plan moves from 1 October to early December 2021 with all public health social measures aligning with the National Plan by that time, taking into account the local situation.

Dates moving to each stage of the plan are indicative and subject to several competing factors. If the COVID situation worsens easing of restrictions may be delayed or restrictions tightened in response.

The Club's Plan mirrors the time frames set out in the ACT Plan and will be subject to the same delays or changes impacting the ACT Plan. Time frames are:

- Stage 6a – From 1 October 2021
- Stage 6b – From 15 October 2021
- Stage 6c – From 29 October 2021
- Stage 6d – From early December

'The ACT's COVID-19 Pathway Forward – From 1 October 2021' can be found here:

<https://www.covid19.act.gov.au/act-status-and-response/the-acts-pathway-forward>

Membership of the Club extends to the surrounding areas of the ACT. Members and Instructors based in NSW must adhere to the travel restrictions of their state at any given time.

Updated questions and answers on COVID-19 arrangements for the Club can be found on the Club's website at: <https://actcdc.org.au/resources>

2. Responsibilities

Main Committee

The Main Committee (MC) retains the overall responsibility for:

- Approving the Plan and overseeing the effective management and implementation of the return to training activities.
- Revising the Plan as required, reflecting up to date information from government and public health officials.

The Club must remain flexible and readily able to respond to the changing circumstances of the pandemic. At every stage of the return to training activities the Main Committee must consider and apply all applicable Commonwealth and Territory Government restrictions and regulations.

The MC has appointed the following persons as the Club’s COVID-19 Safety Coordinator and Deputy COVID-19 Safety Coordinator to manage the Plan and to act as a point of contact for information relating to this Plan:

COVID-19 Safety Coordinator	
Name	Anne Robertson – President
Contact Email	contact@actcdc.org.au
Contact Number	0427 179 076
Deputy COVID-19 Safety Coordinator	
Name	Lesley Pothan
Contact Email	contact@actcdc.org.au
Contact Number	0421 041 032

Sub-committees

Each Sub-Committee is responsible for:

- The implementation of the Plan in their specific activity,
- Acting in accordance with the Plan,
- Ensuring supplies of PPE are available for their activity in consultation with the Shop Manager, and
- Providing feedback to the MC on the Plan’s effectiveness as part of normal reporting to monthly Committee meetings and on an ad hoc basis as required.

Shop Manager

The Shop Manager is responsible for:

- Purchasing Personal Protective Equipment (PPE) approved by the MC.
- Ensuring stocks of PPE are available at all times through regular stock-takes.

3. Duty of Care

Under current Work Health and Safety (WHS) legislation the Club has a duty to take care of the health, safety and welfare of its members by eliminating or minimising the risk of exposure to COVID-19 as far as is reasonably practicable.

If any Club Official (Committee or Sub-committee member, Instructor, Session Manager or Office Manager) is informed of any Club member (including any Club Official) being directed to self-isolate or awaiting test results then the Safety Coordinator (if available) or the Deputy Safety Coordinator is to be notified. The Safety Coordinator in consultation with the MC will determine if increased risk management is needed or compliance with contact tracing is required.

Incident Management

In the event of a COVID-19 positive test result for a member, the Club may be required to support contact tracing by providing details of attendance records and groups that may be impacted. The Club's privacy practices will be followed when managing personal health information.

4. Consultation

The Main Committee is committed to consulting with all Sub-committee members, Instructors and Workers, and sharing information and decisions on how the Club will manage health and safety matters relating to COVID-19.

5. Communication

The Club will use existing channels of communication to share the Plan to the broader Club community. This Plan or subsequent versions will be published on the Club's website with links from the Club's Face Book account.

6. Expectation of Club Members

The Club expects all Main and Sub-committee members, Life Members, Honorary Instructors, Instructors, Workers and Ordinary Members to:

- Comply with the health directions of government and public health authorities as issued from time to time.
- Act in accordance with this Plan as amended from time to time.
- Comply with any precautionary measures implemented by the Club.
- Act with honesty and integrity in regard to the state of their personal health and any potential symptoms.
- Monitor their health and take a cautious approach to self-isolation and reporting of potential symptoms.

7. The Office

Stage 6a - From 1 October 2021

- Office is closed.

Stage 6b - From 15 October 2021

- The Office Manager will return to work on Tuesday 19 October 2021 during this stage of the Plan.
- The Office Manager will continue to conduct business via email and phone with limited face-to-face contact.
- A maximum of 3 people (including the Office Manager) to be in the Office at any one time.
- Face masks are to be worn inside the Clubhouse.

Stage 6c – From 29 October 2021

- The Office Manager will continue to conduct business via email and phone with limited face-to-face contact.
- A maximum of 3 people (including the Office Manager) to be in the Office at any one time.
- Face masks are to be worn inside the Clubhouse.

Stage 6d – From early December

- The Office Manager will continue to conduct business via email and phone with limited face-to-face contact.
- A maximum of 6 people (including the Office Manager) to be in the Office at any one time.
- Face masks are to be worn inside the Clubhouse.

8. The Shop

Stage 6a - From 1 October 2021

- Shop is closed.

Stage 6b - From 15 October 2021

- Shop is closed.

Stage 6c – From 29 October 2021

- Face masks are to be worn inside the Clubhouse.
- Tea and coffee facilities will be available for all members in the main room of the Clubhouse (adherence to the 25 people limit in the Clubhouse must be maintained while also maintaining social distancing).
- Members may purchase packaged human food including pies, sausage rolls and pasties, bottled water and canned drinks.

- Members may purchase treats for dogs including packaged foods and pre-prepared and frozen food.
- Members may purchase training and other dog-related equipment.
- The shop will not be open for trials, competitions and events.
- BBQs managed outside at trials, competitions and events will be allowed.
- Instructors may organise their own beverages in the kitchen.
- A maximum of three people to be in the kitchen at any one time.

Stage 6d – From early December

- Face masks are to be worn inside the Clubhouse.
- Tea and coffee facilities will be available for all members in the main room of the Clubhouse (adherence to the 40 people limit in the Clubhouse must be maintained while also maintaining social distancing).
- Members may purchase packaged human food including pies, sausage rolls and pasties, bottled water and canned drinks.
- Members may purchase treats for dogs including packaged foods and pre-prepared and frozen food.
- Members may purchase training and other dog-related equipment.
- The shop will not be open for trials, competitions and events.
- BBQs managed outside at trials, competitions and events will be allowed.
- Instructors may organise their own beverages in the kitchen.
- A maximum of 6 people to be in the kitchen at any one time.

Note: Face masks may be removed while eating and drinking.

9. The Grounds

Stage 6a – From 1 October 2021

- Grounds closed to members.

Stage 6b – From 15 October 2021

- Grounds open to members to informally train and exercise their dogs.
- Check in using the Check-In CBR app. If you do not have access to CBR app please take note of the date and time of your visit for your personal records.
- Members must maintain a physical distance of 1.5m (one person per 4 square metres) with no congregation of persons around gates, fences and doors.
- Members attending the grounds must adhere to all Club requirements under the COVID-19 Safety Plan, Club Rules, notices on paddock gates and 'Using the Club Grounds' protocols (except where the latter are superseded by the Plan and/or gate notices).
- Stay at home if you are sick or have symptoms, and leave the Club grounds if feeling unwell.
- Leave the Club grounds if requested to do so by a Club Official.
- Face masks are to be worn when on the grounds.

Note: Face masks may be removed when alone or only with members of the same household in an outdoor space when no other people are present.

Stage 6c – From 29 October 2021

- Grounds open to members to informally train and exercise their dogs but only when there are no formal Behaviour Training classes being conducted. This exclusion includes a period of 30 minutes before the scheduled start of classes, the duration of classes and a period of 30 minutes after the end of scheduled classes.
- Check in using the Check-In CBR app. If you do not have access to CBR app please take note of the date and time of your visit for your personal records.
- Members must maintain a physical distance of one person per 2 square metres with no congregation of persons around gates, fences and doors.
- Members attending the grounds must adhere to all Club requirements under the COVID-19 Safety Plan, Club Rules, notices on paddock gates and 'Using the Club Grounds' protocols (except where the latter are superseded by the Plan and/or gate notices).
- Stay at home if you are sick or have symptoms, and leave the Club grounds if feeling unwell.
- Leave the Club grounds if requested to do so by a Club Official.

Stage 6d – From early December

- Members may continue to use the grounds to informally train and exercise their dogs but only when there are no formal Behaviour Training classes being conducted. This exclusion includes a period of 30 minutes before the scheduled start of classes, the duration of classes and a period of 30 minutes after the end of scheduled classes.
- Check in using the Check-In CBR app. If you do not have access to CBR app please take note of the date and time of your visit for your personal records.
- Members attending the grounds must adhere to all Club requirements under the COVID-19 Safety Plan, Club Rules, notices on paddock gates and 'Using the Club Grounds' protocols (except where the latter are superseded by the Plan and/or gate notices).
- Stay at home if you are sick or have symptoms, and leave the Club grounds if feeling unwell.
- Leave the Club grounds if requested to do so by a Club Official.

10. Trials

The Trial Manager (with the support of their Sub-Committee) is responsible for adherence to the Club's COVID-19 Safety Plan (including the directions above) and implementation of DOGS ACT's protocols. This includes ensuring adequate supplies of PPE are available for the event and that PPE stock levels required for other Club purposes are maintained.

Stage 6a – From 1 October 2021

- No Trials.

Stage 6b – From 15 October 2021

- No Trials.

Stage 6c – From 29 October 2021

The Club will be able to resume trials on the ground under this stage of the Plan from 29 October 2021.

The following Club directions are to be met.

Organisers:

- Attendance lists of all competitors to include phone numbers for potential contact tracing. Competitors do not have to provide name and details again on the day of the Trial.
- Non-competitors that attend a trial must check in using the Check-In CBR app. If they do not have the Check-In CBR app on their phone they must be 'Checked-In' by another person in attendance or provide their contact details to organisers.
- Attendance lists including names and contact details of all non-competitors that do not use the Check-n CBR must be kept for 28 days after the trial for potential contact tracing.
- The grounds will be closed to members not actively participating in trials.
- The entry, exit and flow of people on the grounds to be managed to ensure physical distancing requirements are maintained - one person per 2 square metres.
- A limit of three people in the Office at any one time.
- A limit of three people in the Kitchen at any one time.
- A limit of 25 people in the main room of the Clubhouse at any one time while also maintaining social distancing.
- BBQs managed outside and caterers such as Coffee Vans will be allowed.
- Kitchen facilities will be limited to trial organisers and officials only.
- Tea and coffee facilities will be available for competitors in the main room of the Clubhouse.
- Be cognisant of and implement protocols published by DOGS ACT that currently apply to sanctioned trials. If there is a conflict between the Club directions and DOGS ACT protocols then Club directions must be followed.
- Face masks are to be worn in all buildings.

Attendees:

- Maintain a physical distance of 1.5m (one person per 4 square metres indoors and one person per 2 square metres outdoors) where not from the same household. No congregation of persons around gates, fences and doors.
- Use hand sanitiser noting it does not replace washing your hands after using the bathroom.
- Use disposable or single person use gloves if you are concerned for your health or where a Club official advises you to do so. Single use gloves must be disposed of/managed appropriately.
- Restrict unnecessary handling of other people's dogs.
- Stay at home if you are sick or have symptoms, and leave the Club grounds if feeling unwell.
- Leave the Club grounds if requested to do so by a Club Official.
- Face masks are to be worn in all buildings.

Stage 6d – From early December

The following Club directions are to be met.

Organisers:

- Attendance lists of all competitors to include phone numbers for potential contact tracing. Competitors do not have to provide name and details again on the day of the Trial.
- Non-competitors that attend a trial must check in using the Check-In CBR app. If they do not have the Check-In CBR app on their phone they must be 'Checked-In' by another person in attendance or provide their contact details to organisers.
- Attendance lists including names and contact details of all non-competitors that do not use the Check-n CBR must be kept for 28 days after the trial for potential contact tracing.
- The grounds will be closed to members not actively participating in trials.
- The entry, exit and flow of people on the grounds to be managed to ensure physical distancing requirements are maintained - one person per 2 square metres.
- A limit of six people in the Office at any one time.
- A limit of six people in the Kitchen at any one time.
- A limit of 40 people in the main room of the Clubhouse at any one time while also maintaining social distancing.
- BBQs managed outside and caterers such as Coffee Vans will be allowed.
- Kitchen facilities will be limited to trial organisers and officials only.
- Tea and coffee facilities will be available for competitors in the main room of the Clubhouse.
- Be cognisant of and implement protocols published by DOGS ACT that currently apply to sanctioned trials. If there is a conflict between the Club directions and DOGS ACT protocols then Club directions must be followed.
- Face masks are to be worn in all buildings.

Attendees:

- Maintain a physical distance of 1.5m (one person per 2 square metres) where not from the same household. No congregation of persons around gates, fences and doors.
- Use hand sanitiser noting it does not replace washing your hands after using the bathroom.
- Use disposable or single person use gloves if you are concerned for your health or where a Club official advises you to do so. Single use gloves must be disposed of/managed appropriately.
- Restrict unnecessary handling of other people's dogs.
- Stay at home if you are sick or have symptoms, and leave the Club grounds if feeling unwell.
- Leave the Club grounds if requested to do so by a Club Official.
- Face masks are to be worn in all buildings.

11. Limited Gatherings and Events

Main Committee and Sub-committees may wish to have formal or informal get-togethers. Events are encouraged but organisers must enforce the following protocols.

Stage 6a – From 1 October 2021

- No events or gatherings

Stage 6b – From 15 October 2021

- No events or gatherings

Stage 6c – From 29 October 2021

Gatherings of groups of up to 25 people will be allowed in the Clubhouse (one person per 4 square metres). Gatherings of groups with more than 25 people attending must be held outdoors (one person per 2 square metres).

Organisers:

- Event attendees must check in using the Check-In CBR app or be Checked-In by another attendee.
- Attendance lists including contact details for participants to be kept.
- If holding the event in the Clubhouse face masks must be worn.
- The entry, exit and flow of people on the grounds to be managed to ensure physical distancing requirements are maintained.
- A limit of three people in the Office at any one time.
- A limit of three people in the Kitchen at any one time.

Attendees:

- Maintain a physical distance of 1.5m (one person per 4 square metres indoors and one person per 2 square metres outdoors) with no congregation of persons around gates, fences and doors.
- Face masks must be worn indoors.
- Use hand sanitiser noting it does not replace washing your hands after using the bathroom.
- Use disposable or single person use gloves if you are concerned for your health or where a Club official advises you to do so. Single use gloves must be disposed of/managed appropriately.
- Stay at home if you are sick or have symptoms, and leave the Club grounds if feeling unwell.
- Leave the Club grounds if requested to do so by a Club Official.

Stage 6d – From early December

Gatherings of groups of up to 40 people will be allowed in the Clubhouse (one person per 2 square metres). Gatherings of groups with more than 40 people attending must be held outdoors (one person per 2 square metres).

Organisers:

- Event attendees must check in using the Check-In CBR app or provide their contact details to the Event organisers if they do not have the Check-In CBR app on their phone.
- Attendance lists including contact details for participants that have not registered their attendance using the Check-In CBR app, must be kept for 28 days after the event for potential contact tracing.
- If more than 100 people are attending the event a risk assessment must be performed and submitted to the Club's Treasurer for insurance purposes.
- If holding the event in the Clubhouse face masks must be worn.

- The entry, exit and flow of people on the grounds to be managed to ensure physical distancing requirements are maintained.
- A limit of six people in the Office at any one time.
- A limit of six people in the Kitchen at any one time.

Attendees:

- Maintain a physical distance of 1.5m (one person per 4 square metres) with no congregation of persons around gates, fences and doors.
- Face masks must be worn indoors.
- Use hand sanitiser noting it does not replace washing your hands after using the bathroom.
- Use disposable or single person use gloves if you are concerned for your health or where a Club official advises you to do so. Single use gloves must be disposed of/managed appropriately.
- Stay at home if you are sick or have symptoms, and leave the Club grounds if feeling unwell.
- Leave the Club grounds if requested to do so by a Club Official.

As well, Committee and Sub-committee management meetings must comply with the above requirements when meeting on CDC premises.

12. Clubhouse and Grounds Hire

From time to time the Club hires the Clubhouse or paddocks to third parties to hold classes for dog-related activities. Hirers of CDC facilities must have their own COVID Safety Plan that details how they manage their activities. However, at a minimum all hirers (regardless of protocols in their Plan) will be required to adhere to the following CDC protocols when on Club grounds.

Stage 6a – From 1 October 2021

- No hiring of Club facilities

Stage 6b – From 15 October 2021

- No hiring of Club facilities

Stage 6c – From 29 October 2021

Person(s) hiring the Clubhouse or grounds must ensure the following:

- If more than 25 people are attending, the event must be held outdoors.
- All participants must check in using the Check-In CBR app or provide their contact details to event organisers if they do not have the Check-In CBR app on their phone.
- Attendance lists including names and contact details for participants that have not registered their attendance using the Check-In CBR app, must be kept for 28 days after the event for potential contact tracing.
- Participants must:
 - Maintain a physical distance of 1.5m from other members (one person per 4 square metres indoors and one person per 2 square metres outdoors) with no congregation in the Clubhouse or on the grounds.

- Face masks must be worn indoors.
- Avoid physical contact with other class members.
- Restrict unnecessary handling of other people's dogs.
- Stay at home if they are sick or have symptoms, and leave the Club grounds if feeling unwell.
- Leave the Club grounds if requested to do so by a Club Official.
- The flow of handlers and their dogs to and from the car park and to and from the Clubhouse or paddocks must be managed to ensure the required physical distancing requirements are maintained. This may require designated entry/exit doors/gates.
- Sufficient PPE must be supplied and made available for all participants including
 - Hand sanitiser
 - Disposable gloves
 - Disinfectant wipes for equipment/furniture
 - Disinfectant
 - Disposable face masks

Stage 6d – From early December

Person(s) hiring the Clubhouse or grounds must ensure the following:

- If more than 40 people are attending, the event must be held outdoors.
- All participants must check in using the Check-In CBR app or provide their contact details to event organisers if they do not have the Check-In CBR app on their phone.
- Attendance lists including names and contact details for participants that have not registered their attendance using the Check-In CBR app, must be kept for 28 days after the event for potential contact tracing.
- Participants must:
 - Maintain a physical distance of 1.5m from other members (one member per 4 square metres) with no congregation in the Clubhouse or on the grounds.
 - Face masks must be worn indoors.
 - Avoid physical contact with other class members.
 - Restrict unnecessary handling of other people's dogs.
 - Stay at home if they are sick or have symptoms, and leave the Club grounds if feeling unwell.
 - Leave the Club grounds if requested to do so by a Club Official.
- The flow of handlers and their dogs to and from the car park and to and from the Clubhouse or paddocks must be managed to ensure the required physical distancing requirements are maintained. This may require designated entry/exit doors/gates.
- Sufficient PPE must be supplied and made available for all participants including
 - Hand sanitiser
 - Disposable gloves
 - Disinfectant wipes for equipment/furniture
 - Disinfectant
 - Disposable face masks

13. Personal Protective Equipment (PPE)

PPE will be provided by the Club, for all CDC managed or sanctioned events and training activities. Person(s) hiring the ground will be required to supply their own PPE. For the Club's purposes PPE will be available in all buildings and include the following.

- Hand sanitiser
- Disposable gloves
- Disinfectant wipes for equipment/furniture
- Disinfectant
- Disposable face masks

14. Dogs as Therapy

The Club's Dogs as Therapy (DAT) program will resume once aged-care residencies increase leisure activities and allow visits by volunteers. Residential aged-care residencies are considered high-risk settings with high restrictive limits on visitors and movement within facilities. The DAT group will access requirements of each home prior to re-commencing its program to ensure that all members who visit are able to comply.

15. Training Activities

All formal training classes will resume in Stage 6c of the Plan – starting 29 October 2021.

Requirements for each training activity are listed below as a complete set which, once approved by MC, can be printed by the relevant Sub-committee and made available to their participants as needed.

Behaviour Training

Please note that Membership of the Club extends to the surrounding areas of the ACT. Members and Instructors based in NSW must adhere to the travel restrictions of their state at any given time.

Stage 6c – From 29 October 2021

There will be **NO** off leash exercise in any paddocks 30 minutes before, during or 30 minutes after Behaviour Training class times (excluding instructors). This requirement is to allow for the large number of class attendees and their dogs to get to and from classes while maintaining a physical distance of 1.5 metres.

Hygiene

- Masks must be worn indoors, that is, in the Clubhouse, Equipment Shed, Agility Shed and Shipping containers. Members are responsible for supplying their own face mask, however, the Club has a supply of face masks for emergency use or if a member has forgotten to bring their own mask.
- Washing your hands regularly for 20 to 30 seconds.
- Using a hand sanitiser with at least 60% alcohol if soap and water is not available.
- Using soap and water if your hands are visibly soiled (the disabled toilets are not locked and can be used for this requirement).
- Avoiding touching your eyes, nose and mouth.
- Covering your mouth and nose when coughing and sneezing with a tissue or coughing into your elbow.
- Disposing of used tissues into a bin immediately and washing your hands afterwards.
- Using hand sanitiser noting it does not replace washing your hands after using the bathroom.
- Using disposable or single person use gloves if you are concerned for your health or where a Club official advises you to do so. Single use gloves must be disposed of/managed appropriately.

Physical distancing

- Ideally there will be a 15 to 30 minutes break between tiers of training classes to allow for handlers and dogs to vacate premises maintaining social distance requirements prior to the next tier of classes entering. This break may be removed to accommodate Instructor availability.
- Chairs used in class will be spaced at least 1.5m apart.
- Class members must:
 - Maintain a physical distance of 1.5m (one person per 4 square metres indoors and one person per 2 square metres outdoors) where not from the same household with no congregation of persons around gates, fences and doors.
 - Avoid physical contact with other Club members.
 - Restrict unnecessary handling of other people's dogs.
 - Stay at home if you are sick or have symptoms, and leave the Club grounds if feeling unwell.

- Leave the Club grounds if requested to do so by a Club Official.

Attendance management

- Classes and participants must be organised prior to the start of class.
- Class members, carers or family members attending class must check in to the Club using 'Check-In' CBR app. Checking in will be done in class and not at entry gates to avoid congestion at these points.
- Class members that do not have the CBR app must be 'Checked-In' by another class member, the Instructor, Session Manager or at the Office (if open). This negates the need for the Club to maintain lists for contact tracing and allows the ACT government to deal directly with affected people.
- If a class member does not have access to the CBR app, and is not able to be 'Checked-In' by an Instructor or another member of the class then this must be notated on the attendance register and emailed to the Office for monitoring.
- Class attendance lists are to be available to instructors for marking off attendees. Pens will be available for use; however, some instructors may prefer to bring their own pen.

Equipment management

- Personal training equipment such as mats, crates, leads, toys are the responsibility of the handler and should only be handled by the handler.
- Access to the Equipment Shed and Shipping Container will be limited to three instructors at a time.
- Appropriate sanitization items for equipment will be provided for use by Instructors and kept in buckets in the Equipment Shed and Shipping Container.
- Each chair used in a class will be sanitized after each class by the Instructor. If chairs are being used in back to back classes they must be sanitized between classes.
- Only Instructors will handle class specific equipment required for their class such as cones, screens and any other articles. That is, before during and after class equipment is handled only by Instructors.

Instructor responsibility

- Instructors taking classes are to sanitise their hands before handling equipment and after they have packed up their class equipment.
- Hand and general sanitizer, and wipes will be available for use in each class.
- Instructors will mark off attendees on attendance registers.
- Ensure all people attending the class have 'Checked-In' or been 'Checked-In' with CBR app.
- Instructors will clean BT equipment used in class, such as bowls for 'meal time manners', before and after use in a class.
- Instructors fitting equipment, such as a harness, will do so outside of the Clubhouse. The dog and handler will remain outside during the fitting. Only one instructor and the handler will work on the fitting. Instructors will sanitise their hands before and after the fitting.

Handler responsibility

- Handlers must not share equipment during training.
- Handlers will be asked to not congregate and to maintain physical distancing requirements when moving to and from classes.
- Handlers are expected to leave the grounds promptly when classes are finished.

- Handlers are expected to follow the directions of Club Officials when entering and exiting the grounds.

Stage 6d – From early December

All the above requirements continue under Stage 6d of the plan, with the exception of:

- Increase in density limits to one member per 2 square metres indoors.
- Access to the Equipment Shed will be increased to a limit of 6 instructors at a time.
- The maximum of 2 people per household to attend classes will be removed.

Agility

Please note that Membership of the Club extends to the surrounding areas of the ACT. Members and Instructors based in NSW must adhere to the travel restrictions of their state at any given time.

Stage 6b – From 15 October 2021

- No formal training classes allowed.
- Informal or private training is permitted so long as handlers
 - maintain a physical distance of 1.5m from other members (one member per 4 square metres) where not from the same household,
 - wear masks indoors and outdoors, and
 - follow CDC protocols as outlined in this Plan (ie hygiene, sanitisation, use of Check in CBR and/or maintenance of attendance lists)
- Maximum of four handlers allowed in the Agility Shed at any one time.

Note: Face masks may be removed while undertaking vigorous exercise outdoors.

Stage 6c – From 29 October 2021

Hygiene

- Masks must be worn indoors, that is, in the Clubhouse, Equipment Shed, Agility Shed and Shipping containers. Members are responsible for supplying their own face mask, however, the Club has a supply of face masks for emergency use or if a member has forgotten to bring their own mask.
- Washing your hands regularly for 20 to 30 seconds.
- Using a hand sanitiser with at least 60% alcohol if soap and water is not available.
- Using soap and water if your hands are visibly soiled (the disabled toilets are not locked and can be used for this requirement).
- Avoiding touching your eyes, nose and mouth.
- Covering your mouth and nose when coughing and sneezing with a tissue or coughing into your elbow.
- Disposing of used tissues into a bin immediately and washing your hands afterwards.
- Using hand sanitiser noting it does not replace washing your hands after using the bathroom.
- Using disposable or single person use gloves if you are concerned for your health or where a Club official advises you to do so. Single use gloves must be disposed of/managed appropriately.

Physical distancing

- Class members must:
 - Maintain a physical distance of 1.5m (one person per 4 square metres indoors and one person per 2 square metres outdoors) with no congregation of persons around gates, fences and doors.
 - Avoid physical contact with other Club members during training.

- Restrict unnecessary handling of other people's dogs.
- Stay at home if you are sick or have symptoms, and leave the Club grounds if feeling unwell.
- Leave the Club grounds if requested to do so by a Club Official.

Attendance management

- Class members, carers or family members attending class must check in to the Club using 'Check-In' CBR app. Checking in will be done in class and not at entry gates to avoid congestion at these points.
- Class members that do not have the CBR app must be 'Checked-In' by another class member, the Instructor, Session Manager or at the Office (if open). This negates the need for the Club to maintain lists for contact tracing and allows the ACT government to deal directly with affected people.
- If a class member does not have access to the CBR app, and is not able to be 'Checked-In' by an Instructor or another member of the class then this must be notated on the attendance register and emailed to the Office for monitoring.
- Class attendance lists are to be available to Instructors for marking off attendees. Pens will be available for use; however, some instructors may prefer to bring their own pen.

Equipment management

- Personal training equipment such as mats, crates, leads, toys are the responsibility of the owner and should only be handled by the owner.
- Maximum of four handlers allowed in the Agility Shed at any one time, and to maintain minimum distance requirements.
- Before handling equipment whether to set-up or take-down, handlers must use hand sanitiser provided or thoroughly wash hands. Handlers may use disposable gloves for additional protection but must dispose of the gloves in a bin immediately they are removed.
- Appropriate sanitization items for equipment will be provided by the Agility Sub-committee and placed in the shed, along with clear signage.
- Dogs are to be tethered or crated away from the Agility Shed to prevent over-crowding.
- Spray tunnel trolley handles and mallet handles after class and before leaving the shed using disinfectant provided.

Instructor responsibility

- Mark off attendees on attendance list.
- Ensure all people attending the class have 'Checked-In' or been 'Checked-In' with CBR.
- Manage the removal and storage of equipment at the end of training.

Handler responsibility

- Handlers must not share equipment during training.
- Handlers will be asked to not congregate and to maintain physical distancing requirements when moving to and from classes.

Private Agility Training

- Private training is permitted so long as handlers adhere to CDC protocols as outlined in this Plan (ie hygiene, sanitisation, use of Check in CBR and/or maintenance of attendance lists).

Stage 6d – From early December

All the above requirements in Stage 6c continue under Stage 6d of the plan, with the exception of:

- Increase in density limits to one member per 2 square metres indoors.
- Access to the Agility Shed will be increased to a limit of 6 handlers at a time.

Flyball

Please note that Membership of the Club extends to the surrounding areas of the ACT. Members and Instructors based in NSW must adhere to the travel restrictions of their state at any given time.

Stage 6b – From 15 October 2021

- No formal training classes allowed.
- Informal or private training of Flyball is permitted so long as handlers
 - maintain a physical distance of 1.5m from other members (one member per 4 square metres) where not from the same household,
 - wear masks indoors and outdoors, and
 - follow CDC protocols as outlined in this Plan (ie hygiene, sanitisation, use of Check in CBR).
- Maximum of three handlers allowed in the Shipping Container at any one time.

Note: Face masks may be removed while undertaking vigorous exercise outdoors.

Stage 6c – From 29 October 2021

Hygiene

- Masks must be worn indoors, that is, in the Clubhouse, Equipment Shed, Agility Shed and Shipping containers. Members are responsible for supplying their own face mask, however, the Club has a supply of face masks for emergency use or if a member has forgotten to bring their own mask.
- Washing your hands regularly for 20 to 30 seconds.
- Using a hand sanitiser with at least 60% alcohol if soap and water is not available.
- Using soap and water if your hands are visibly soiled (the disabled toilets are not locked and can be used for this requirement).
- Avoiding touching your eyes, nose and mouth.
- Covering your mouth and nose when coughing and sneezing with a tissue or coughing into your elbow.
- Disposing of used tissues into a bin immediately and washing your hands afterwards.
- Using hand sanitiser noting it does not replace washing your hands after using the bathroom.
- Using disposable or single person use gloves if you are concerned for your health or where a Club official advises you to do so. Single use gloves must be disposed of/managed appropriately.

Physical distancing

- Class members must:
 - Maintain a physical distance of 1.5m (one person per 4 square metres indoors and one person per 2 square metres outdoors) with no congregation of persons around gates, fences and doors.

- Avoid physical contact with other Club members during training.
- Restrict unnecessary handling of other people's dogs.
- Set up dog crates outside the Flyball paddock, at least 1.5 metres apart.
- Stay at home if you are sick or have symptoms, and leave the Club grounds if feeling unwell.
- Leave the Club grounds if requested to do so by a Club Official.

Attendance management

- Classes and participants must be organised prior to the start of class.
- Class members, carers or family members attending class must check in to the Club using 'Check-In' CBR app. Checking in will be done in class and not at entry gates to avoid congestion at these points.
- Class members that do not have the CBR app must be 'Checked-In' by another class member, the Instructor, Session Manager or at the Office (if open). This negates the need for the Club to maintain lists for contact tracing and allows the ACT government to deal directly with affected people.
- If a class member does not have access to the CBR app, and is not able to be 'Checked-In' by an Instructor or another member of the class then this must be notated on the attendance register and emailed to the Office for monitoring.
- Class attendance lists are to be available to Instructors for marking off attendees. Pens will be available for use; however, some instructors may prefer to bring their own pen.

Equipment management

- Personal training equipment such as mats, crates, leads, toys are the responsibility of the owner and should only be handled by the owner.
- Maximum of three people allowed in the Equipment Shed at any one time to remove and return flyball equipment trolleys for set-up and put away.
- Trolleys and equipment to be colour coded for easy identification for set-up and put away; one colour, one person.
- Appropriate sanitization items for equipment to be provided for use by Instructors in the shed.
- Dogs are to be tethered or crated away from the Equipment Shed to prevent over-crowding.

Instructor responsibility

- Mark off attendees on attendance list.
- Ensure all people attending the class have 'Checked-In' or been 'Checked-In' with CBR.
- Set up of two running lanes for training purposes, with at least 2 metres separation.
- Individual skill training stations to be separated by 4 metres outside the running lanes.

Handler responsibility

- Handlers must not share equipment during training.
- Handlers will be asked to not congregate and to maintain physical distancing requirements when moving to and from classes.

Other requirements

- The Australian Flyball Association (AFA) from time to time may issue guidelines for Flyball training or Race Meets. If training on CDC grounds and there is a conflict between the Club directions and AFA directions then Club directions must be followed.

Stage 6d – From early December

All the above requirements in Stage 6c continue under Stage 6d of the plan, with the exception of:

- Increase in density limits to one member per 2 square metres indoors.
- Access to the Equipment Shed will be increased to a limit of six handlers at a time.
- Removal of limits setting up lanes and skill training stations

Obedience and Rally

Please note that Membership of the Club extends to the surrounding areas of the ACT. Members and Instructors based in NSW must adhere to the travel restrictions of their state at any given time.

Stage 6b – From 15 October 2021

- No formal training classes allowed.
- Informal or private training of Obedience/Rally is permitted so long as handlers
 - maintain a physical distance of 1.5m from other members (one member per 4 square metres) where not from the same household,
 - wear masks indoors and outdoors, and
 - follow CDC protocols as outlined in this Plan (ie hygiene, sanitisation, use of Check in CBR).
- Maximum of three handlers allowed in the Shipping Container at any one time.

Stage 6c – From 29 October 2021

Hygiene

- Masks must be worn indoors, that is, in the Clubhouse, Equipment Shed, Agility Shed and Shipping containers. Members are responsible for supplying their own face mask, however, the Club has a supply of face masks for emergency use or if a member has forgotten to bring their own mask.
- Washing your hands regularly for 20 to 30 seconds.
- Using a hand sanitiser with at least 60% alcohol if soap and water is not available.
- Using soap and water if your hands are visibly soiled (the disabled toilets are not locked and can be used for this requirement).
- Avoiding touching your eyes, nose and mouth.
- Covering your mouth and nose when coughing and sneezing with a tissue or coughing into your elbow.
- Disposing of used tissues into a bin immediately and washing your hands afterwards.
- Using hand sanitiser noting it does not replace washing your hands after using the bathroom.
- Using disposable or single person use gloves if you are concerned for your health or where a Club official advises you to do so. Single use gloves must be disposed of/managed appropriately.

Physical distancing

- Class members must:
 - Maintain a physical distance of 1.5m (one person per 4 square metres indoors and one person per 2 square metres outdoors) with no congregation of persons around gates, fences and doors.
 - Avoid physical contact with other Club members during training.
 - Restrict unnecessary handling of other people's dogs.
 - Set up dog crates within the Obedience or Agility ring, at least 1.5 metres apart.

- Stay at home if you are sick or have symptoms, and leave the Club grounds if feeling unwell.
- Leave the Club grounds if requested to do so by a Club Official.

Attendance management

- Classes and participants must be organised prior to the start of class.
- Class members, carers or family members attending class must check in to the Club using 'Check-In' CBR app. Checking in will be done in class and not at entry gates to avoid congestion at these points.
- Class members that do not have the CBR app must be 'Checked-In' by another class member, the Instructor, Session Manager or at the Office (if open). This negates the need for the Club to maintain lists for contact tracing and allows the ACT government to deal directly with affected people.
- If a class member does not have access to the CBR app, and is not able to be 'Checked-In' by an Instructor or another member of the class then this must be notated on the attendance register and emailed to the Office for monitoring.
- Class attendance lists are to be available to Instructors for marking off attendees. Pens will be available for use; however, some instructors may prefer to bring their own pen.

Equipment management

- Personal training equipment such as mats, crates, leads, toys are the responsibility of the owner and should only be handled by the owner.
- Maximum of three people allowed in the Shipping Container at any one time to remove and return equipment.
- Before handling equipment whether to set-up or take-down, handlers must use hand sanitiser provided or thoroughly wash hands. Handlers may use disposable gloves for additional protection but must dispose of the gloves in a bin immediately they are removed.
- Appropriate sanitization items for equipment to be provided for use by Instructors in the shipping container, along with clear signage.

Instructor responsibility

- Mark off all attendees on attendance list.
- Ensure all people attending the class have 'Checked-In' or been 'Checked-In' with CBR .

Handler responsibility

- Handlers will be asked to maintain physical distancing requirements when moving to and from classes.
- Handlers are expected to follow directions of Club Officials when entering and exiting the grounds.

Stage 6d – From early December

All the above requirements in Stage 6c continue under Stage 6d of the plan, with the exception of:

- Increase in density limits to one member per 2 square metres indoors.
- Access to the Shipping Container will be increased to a limit of six people at a time.

Dances with Dogs/Tricks

Please note that Membership of the Club extends to the surrounding areas of the ACT. Members and Instructors based in NSW must adhere to the travel restrictions of their state at any given time.

Stage 6c – From 29 October 2021

DWD/Tricks classes are generally held in the Queanbeyan Showground pavilion. These grounds are located in NSW and under management restrictions set out by the NSW Government.

In the circumstance of either NSW or ACT being 'locked down' and travel across the border is restricted, the DWD/Tricks Sub-committee may hold classes in both regions – Queanbeyan Showground for NSW residents and CDC premises for Canberra residents.

Hygiene

- Masks must be worn indoors, that is, in the Clubhouse or in the Queanbeyan pavilion. People are responsible for supplying their own face mask, however, the Club has a supply of face masks for emergency use or if a participant has forgotten to bring their own mask.
- Washing your hands regularly for 20 to 30 seconds.
- Using a hand sanitiser with at least 60% alcohol if soap and water is not available.
- Using soap and water if your hands are visibly soiled.
- Avoiding touching your eyes, nose and mouth.
- Covering your mouth and nose when coughing and sneezing with a tissue or coughing into your elbow.
- Disposing of used tissues into a bin immediately and washing your hands afterwards.
- Using hand sanitiser noting it does not replace washing your hands after using the bathroom.
- Using disposable or single person use gloves if you are concerned for your health or where a Club official advises you to do so. Single use gloves must be disposed of/managed appropriately.

Physical distancing

- Class members must:
 - Maintain a physical distance of 1.5m (one person per 4 square metres indoors and one person per 2 square metres outdoors) where not from the same household.
 - Avoid physical contact with other Club members during training.
 - Restrict unnecessary handling of other people's dogs.
 - Stay at home if you are sick or have symptoms, and leave the premises if feeling unwell.
 - Leave the premises if requested to do so by a Club Official.

Attendance management

- Classes and participants must be organised prior to the start of class.
- Class members, carers or family members attending class must check in to the Club using 'Check-In' CBR app. Checking in will be done in class and not at entry gates to avoid congestion at these points.

- Class members that do not have the CBR app must be 'Checked-In' by another class member, the Instructor, Session Manager or at the Office (if open). This negates the need for the Club to maintain lists for contact tracing and allows the ACT government to deal directly with affected people.
- If a class member does not have access to the CBR app, and is not able to be 'Checked-In' by an Instructor or another member of the class then this must be notated on the attendance register and emailed to the Office for monitoring.
- Class attendance lists are to be available to Instructors for marking off attendees. Pens will be available for use; however, some instructors may prefer to bring their own pen.

Equipment management

- Personal training equipment such as mats, crates, leads, toys are the responsibility of the owner and should only be handled by the owner.
- Appropriate sanitization items for equipment to be provided for use by Instructors in the shed, along with clear signage.

Instructor responsibility

- Mark off attendees on attendance list.
- Ensure all people attending the class have 'Checked-In' or been 'Checked-In' with CBR.

Handler responsibility

- Handlers must not share equipment during training.
- Handlers will be asked to not congregate and to maintain physical distancing requirements when moving to and from classes.

Stage 6d – From early December

All the above requirements in Stage 6c continue under Stage 6d of the plan, with the exception of:

- Increase in density limits to one member per 2 square metres indoors.

Tracking

The sport of Tracking is undertaken in the cooler months from May to September and is not covered by this Plan.
