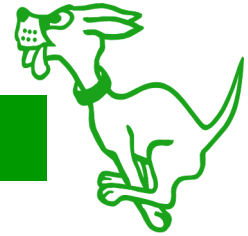




ACT Companion Dog Club Inc

ANNUAL GENERAL MEETING



7:30pm Monday 21 August 2023

VENUE: Clubhouse, 240 Narrabundah Lane, Symonston ACT 2609

In accordance with the Club's Constitution, the purpose of the meeting is to:

- confirm the minutes of the 2022 Annual General Meeting;
- report to members on the Club's activities during 2022-23;
- present the audited balance sheet and statement of receipts and payments for 2022-23;
- elect the incoming Committee for 2023-24 (nominations close on 14 August)
- appoint an honorary auditor for 2023-24;
- decide on any resolutions submitted to the meeting (written notices of motion must be submitted to the Secretary by 31 July);
- determine fees and charges for 2023-24 (as required); and
- consider any duly made recommendations for Honorary Life Membership (written nominations must be submitted to the Committee by 24 July and supported by at least five financial members).



For more information see the Club's *Constitution (2021)* and *Rules for the Conduct of the Elections for Committee (2020)* on the Club's website at <https://actcdc.org.au/resources/>.

Extracts from the Rules are provided below:

- Any candidate wishing to provide a written statement for the information of members may submit a maximum of 500 words to the Secretary in conjunction with the completed nomination form. This statement should include the candidate's brief personal history with the Club and any other information the candidate considers relevant to the position(s) for which they are nominated.
- A member may be nominated for more than one position. The nomination for each position shall be on a separate prescribed form, duly signed by the proposer, seconder and candidate and include a separate accompanying statement relevant to each position (if the candidate wishes to submit a statement).
- As soon as possible after the close of nominations (14 August 2023) the Secretary will prepare a list of eligible candidates for each position (noting their proposer and seconder and the availability of any accompanying statement) and this list shall be displayed in the Clubhouse. Other communication channels may also be used by the Secretary to circulate this information to members.
- Members may contact the office during the Club's normal business hours, after the closing date for nominations (14 August 2023), to have the list of candidates provided to them.
- [At the Annual General Meeting] the Returning Officer will:
 - ⇒ Introduce each candidate to the meeting in the order in which their names appear on the ballot paper or papers (or if no ballot is required, in the following order: President, Senior Vice-President, Junior Vice-President, Secretary, Treasurer and other committee members in alphabetical order by surname);
 - ⇒ Allow financial members to ask questions of any candidates who are contesting positions;
 - ⇒ Allow each candidate contesting a position to provide a brief closing statement if they wish;This session will be managed by the Returning Officer to ensure no financial member or candidate unduly dominates the session and that the session runs smoothly.
- If there are only sufficient candidates for each vacant position ... the Returning Officer will declare the candidates duly elected and no ballot will be taken.
- A person who has been nominated for more than one position will fill the first position to which they are elected and shall not be eligible to be elected to subsequent positions.

PLEASE NOTE:

Arrangements for the 2023 Annual General Meeting will comply with section 70AA of the *Associations Incorporation Act 1991 (ACT)* regarding the use of proxy votes.